

# Feedback Form

I would appreciate if you could give me a small amount of your time to complete the following feedback form so that future training courses can be improved. There are less than 10 questions (just!) in total and the feedback form shouldn't take more than 1-2 minutes to fill-in. Please be as honest as you can because genuine feedback - both positive feedback and constructive criticism allows me to accurately understand what did and didn't work. Let me know if you don't want the feedback answers to be used for testimonials. Thank you!

Name:	JACQUE BRIDGER
Department:	COACHING ADMIN
Course Title:	MS WORD 2007 Intermediate

How would you rate the training course?

Poor									Excellent
1	2	3	4	5	6	7	8	9	10
								✓	

What were the most useful topics covered during the training?

mail merge, tables.

Are there any topics that you would like to know more about?

Not at the moment

Were there any topics that do not think you will use?

would like to think I would use a bit of everything gained from today

How could the training be improved?

For example...Was the room suitable? Was everyone at the same level? Did the trainer deliver the training at the right pace? Were useful topics covered?

would liked to have spent more time going over areas I really wanted to know.

Implementing what you have learnt today, as a percentage, how much more efficient would you rate yourself?

75 %

Using up to four words, how would you describe the training delivered?

Fun, Informative, Relaxed, useful.